BRIEF

ENQUIRY TYPE

Please select all that apply.

🞏Awards 🞏Perpetual Award 🞏Medals 🞏Interior Plaques 🞏Exterior Plaques

DETAILS

Please note: A budget helps us design an award that’s perfect for you. If you’re not sure, please put a minimum or maximum amount. Specify if your budget is per unit or for the total order.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Event | Event Date | Website | Quantity | Budget |

What date will you provide the winners’ details? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

We need personalisation details 2 weeks prior to delivery.

DESIGN

For ideas on completing this form, check out our [gallery](http://gaudio.co.uk/gallery/). Include likes, dislikes, and reasons why.

|  |  |  |
| --- | --- | --- |
|  | Likes | Dislikes |
| Colour *Do you require or like any specific colours?*  |  |  |
| Material*Which materials do you prefer?*  |  |  |
| Shape *What shape would you like your award to take?*  |  |  |
| Details*Will you need personalised engraving, sponsor logos, etc?* |  |  |
| Additional Information*Additional details. E.g. A preferred size, number of categories, event themes.*  |  |  |

SUPPORTING DOCUMENTS

Please tick which supporting materials you are sending with your email:

* Any logos or graphics in a *vector format*: .eps, .ai, or .pdf. For more information about why we require a vector, click [here](https://gaudio.co.uk/wp-content/uploads/2018/09/vectors-at-gaudio.pdf).
* Promotional materials. For example, a brochure, graphics or brand guidelines.
* Other (e.g. images of previous awards). Please specify:

MOOD BOARD

Use this space to include images (or links) of awards you like and the reasons you like them, any of your own designs/sketches, photos of existing awards you’ve received, colour schemes, and any other material that might help our designers.

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Please send your completed brief document, along with your supporting documents, to sales@gaudio.co.uk